



## MINUTES OF THE WHETSTONE FIRE DISTRICT BOARD MEETING, May 28<sup>th</sup>, 2019

### Call to Order/Pledge of Allegiance/Roll Call/Affirmation of Quorum:

Chairperson Michelle Bell called the meeting to order. The meeting was held in the Whetstone Fire District Station 321 classroom, 2422 N Firehouse Lane, Huachuca City, Arizona.

**Members Present:** Michelle Bell, Chairperson  
Bobby Chapman, Board Member  
Pamela Cohen, Board Member  
Wanda Pike, Board Member

**Members Absent:** Albert Suhajda, Clerk due to resignation

**Staff Present:** Chief Bidon  
Cathy Dyer

It was determined a quorum existed.

**Call to the Public:**  
No Public wishes to speak at this time.

**Old Business:**  
**NONE**

### New Business:

- 1. Review, Discussion and Possible Action of Saunders Company Audit presentation.**  
Teleconference: Jim, from the Saunders Company, explains what the audit entails and goes over the audit report. It was determined that the Whetstone Fire District finances had been recorded correctly and had supporting documentation. The district was in compliance with all policies.

<b>MOTION:</b>	Move to accept the audit as presented
<b>RESULT:</b>	approved, all in favor none opposed
<b>MOVED BY:</b>	Wanda Pike
<b>SECONDED:</b>	Bobby Chapman

- 2. Amendment and Possible Action of Public Session Minutes for April 2019**  
Chief explains that the minutes have not been transcribed. Item tabled.
- 3. Review, Amendment, Discussion and Possible action of approving the 2019-2020 proposed budget for posting to the public.**  
Chief Bidon provides a slide show for the board with a breakdown of the proposed budget.

He explains that this motion will be to approve the budget for posting and once it is posted, the budget cannot be increased. It can only be decreased once it has been posted to the public. The proposed budget would need to be posted for 30 days.

<b>MOTION:</b>	Move to post proposed 2019-2020 budget to the public
<b>RESULT:</b>	approved, all in favor none opposed
<b>MOVED BY:</b>	Wanda Pike
<b>SECONDED:</b>	Pam Cohen

**4. Review, Discussion and Possible action of selling the white 2003 GMC pick-up truck**

An offer to purchase the vehicle by an interested party has been presented to the board. Michelle Bell expresses a concern for the safety of the vehicle if sold. Chief Bidon states it can be driven on the street. Member of the public spoke about the possibility of other potential buyers and having the opportunity to purchase. Michelle Bell would like the vehicle posted on the WFD website for 30 days to see if there are any other potential buyers.

<b>MOTION:</b>	Move to advertise the vehicle on the WFD website at a minimum price of \$2,000
<b>RESULT:</b>	approved, all in favor none opposed
<b>MOVED BY:</b>	Bobby Chapman
<b>SECONDED:</b>	Pam Cohen

**5. Review, Amendment, Discussion and Possible action of financial reports**

Cathy presented:

**Closing balance as of April 2019:**

- **Operations Account: \$225,692.43**
- **Reserve Account: \$84,058.58**
- **Volunteer Pension: \$41,864.54**

**Actual Operations Account Balance as of May 28th, 2019- \$322,913.65**

Real Estate Tax revenue: \$123,133.20

<b>MOTION:</b>	Move to accept financial reports as presented
<b>RESULT:</b>	approved, all in favor none opposed
<b>MOVED BY:</b>	Bobby Chapman
<b>SECONDED:</b>	Pam Cohen

**Chief's Report:**

- 441 calls year to date
- Units have been assisting Sierra Vista Fire and Medical Services with busy call load
- Engine Replacements: committee in place to obtain type 1 engine quotes
- Obtaining cardiac monitor quotes
- Type 3 to yard for repairs
- Ladder needs repairs
- Future annexations- 4-5 houses west of Huachuca City wanting to annex into the district

- Still awaiting packet for ISO
- All fire fighter positions have been filled
- WFD clerk member, Albert Suhajda has tendered his resignation.
- Discussion had on the payment to Mr. Lawrence for damage he claims was incurred by a department vehicle

**Board Members' Comments:**

Michelle Bell discussed the importance of the chain of command.

**Call to the Department:**

**NONE**

**Future Agenda Items:**

- Open board member seat
- Open clerk position on the board

**Adjournment:**

<b>MOTION:</b>	Adjourn the meeting
<b>RESULT:</b>	Approved, all in favor none opposed
<b>MOVED BY:</b>	Bobby Chapman
<b>SECONDED:</b>	Wanda Pike

*Bobby Chapman*  
\_\_\_\_\_  
**Michelle Bell, Chairperson**  
*Board Member*

\_\_\_\_\_  
**Cathy Dyer, Office Manager**

**Approved:** \_\_\_\_\_